

Chapter 308-109 WAC
MOTORCYCLE PERMIT AND ENDORSEMENT REQUIREMENTS

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WAC

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WAC 308-109-010 Definitions. As used in this chapter, unless the context requires otherwise, the following definitions apply:

(1) "Contracted training provider" means an agency, firm, provider, organization, individual, or other entity performing services as outlined in RCW 46.20.520 and 46.81A.020 and is under contract with the department.

(2) "Course cost" means the price charged for a course offering before any taxes, subsidies, discounts, or other price reductions or additional fees.

(3) "Department" means the department of licensing.

(4) "License or endorsement test" means a test that is required to obtain a personal or commercial driver license or permit or a motorcycle permit or endorsement.

(5) "Motorcycle safety course" means any course offered by a contracted training provider and approved by the department of licensing. This also includes approved out-of-state courses.

(6) "Student" means persons who receive a pass, fail or incomplete status on a course completion report furnished to the department.

(7) "2-wheel novice course" means a 2-wheel motorcycle safety course intended for new riders and approved by the department.

(8) "2-wheel advanced course" means a 2-wheel motorcycle safety course intended for experienced riders and approved by the department.

(9) "2-wheel permit level knowledge test" is a test created/approved by the department of licensing to determine an acceptable novice knowledge level for operating a two-wheel motorcycle. This test is valid for 365 days.

(10) "2-wheel permit level skills test" is a test created/approved by the department of licensing to determine an acceptable novice skill level for operating a two-wheel motorcycle. This test is valid for 365 days.

(11) "2-wheel endorsement level knowledge test" is a test created/approved by the department of licensing to determine an acceptable knowledge level for operating a two-wheel motorcycle. This test is valid for 365 days.

(12) "2-wheel endorsement level skills test" is a test created/approved by the department of licensing to determine an acceptable skill level for operating a two-wheel motorcycle. This test is valid for 365 days.

(13) "3-wheel novice course" means a 3-wheel motorcycle safety course intended for new riders and approved by the department.

(14) "3-wheel advanced course" means a 3-wheel motorcycle safety course intended for advanced riders and approved by the department.

(15) "3-wheel knowledge test" is a test created/approved by the department of licensing to determine an acceptable knowledge level for operating a three-wheel motorcycle. This test is valid for 365 days.

(16) "3-wheel skills test" is a test created/approved by the department of licensing to determine an acceptable skill level for operating a three-wheel motorcycle. This test is valid for 365 days.

(17) "2-wheel motorcycle instruction permit" means authorization to ride a two-wheel motorcycle on the roads and highways of Washington. With limitations found in RCW 46.20.510.

(18) "3-wheel motorcycle instruction permit" means authorization to ride a three-wheel motorcycle on the roads and highways of Washington. With limitations found in RCW 46.20.510.

[Statutory Authority: 2023 c 445 and RCW 46.01.110. WSR 25-01-054, s 308-109-010, filed 12/11/24, effective 1/11/25. Statutory Authority: RCW 46.20.510. WSR 24-03-114, § 308-109-010, filed 1/19/24, effective 3/1/24. Statutory Authority: RCW 46.81A.020 and 46.01.110. WSR 20-08-039, § 308-109-010, filed 3/24/20, effective 4/24/20.]

WAC 308-109-020 Motorcycle safety subsidy. (1) Subsidy funding will be made available for students who take department-approved training with contracted training providers in the state. The total amount allocated will be based upon funding available in the motorcycle safety program fiscal budget.

(2) The amount available per student is based on the total allocated to subsidy funding divided by the number of students trained in the previous year and may be weighted by future training projections.

(3) Each contracted training provider will be reimbursed for each student trained until allotted subsidy dollars are no longer available. Each contractor will submit a reimbursement request to the department in order to receive subsidy funds.

[Statutory Authority: RCW 46.81A.020 and 46.01.110. WSR 20-08-039, § 308-109-020, filed 3/24/20, effective 4/24/20.]

WAC 308-109-030 Improving access to motorcycle ridership and reducing fatalities and serious injuries related to incidents involving motorcycles. The department will set aside no more than ten percent of the available subsidy program funds in order to employ other strategies to reduce fatalities and serious injuries related to incidents involving motorcycles and improving access to motorcycle ridership.

[Statutory Authority: RCW 46.81A.020 and 46.01.110. WSR 20-08-039, § 308-109-030, filed 3/24/20, effective 4/24/20.]

WAC 308-109-040 Outlining requirements for 2-wheel motorcycle instruction permit and endorsement. (1) The requirement to add a 2-wheel motorcycle instruction permit (2W MCIP) is passing a permit level knowledge test and a permit level skills test. An approved motorcycle safety course completion (either in state or out-of-state) may waive the required tests.

(a) 2W MCIP may be added at any point the tests and/or motorcycle safety course completion (either in state or out-of-state) are valid.

(b) A valid 2W MCIP may be renewed prior to its expiration for an additional 180 days (effective the day of expiration of original 2W MCIP). Per RCW 46.20.510 the department may only issue two, 180-day permits within a five-year period.

(2) The requirement to add a 2-wheel motorcycle endorsement is **either**:

(a) Valid 2W permit level knowledge and skills tests (a valid motorcycle safety course completion may replace these tests) and valid 2W endorsement level knowledge and skills tests;

or

(b) A valid 2W MCIP and valid 2W endorsement level knowledge and skills tests.

(3) Active-duty military personnel may have all permit and endorsement level testing waived upon completion of an approved motorcycle safety training course (either in state or out-of-state).

[Statutory Authority: RCW 46.20.510. WSR 24-03-114, § 308-109-040, filed 1/19/24, effective 3/1/24.]

WAC 308-109-050 Outlining requirements for 3-wheel motorcycle instruction permit and endorsement. (1) The requirement to add a 3-wheel motorcycle instruction permit (3W MCIP) is passing a level knowledge test. A 3W MCIP may be added at any point the tests are valid. A valid 3W MCIP may be renewed prior to its expiration for an additional 180 days (effective the day of expiration of original 3W MCIP).

(2) The requirement to add a 3-wheel motorcycle endorsement is **either**:

(a) A valid 3W knowledge test and a valid 3W skills test;

or

(b) A valid 3W MCIP and a valid 3W skills test.

[Statutory Authority: RCW 46.20.510. WSR 24-03-114, § 308-109-050, filed 1/19/24, effective 3/1/24.]

WAC 308-109-060 Reinstatement of surrendered endorsements and reciprocity. (1) If an endorsement is surrendered, the customer has 365 days to reinstate the endorsement without the need for retesting. Once the 365 days passes, the customer is required to pass all required tests in WAC 308-109-040.

(2) Customers transferring from a reciprocal jurisdiction, with a valid motorcycle endorsement, will be issued the appropriate endorsement on their Washington credential (2W or 3W or both). If the jurisdiction the customer is transferring from does not distinguish between 2W and 3W endorsement, the customer will be issued a 2W endorsement unless they can prove they tested on a 3W motorcycle.

(3) If an endorsement is, involuntarily, not transferred from out-of-state, the customer has one renewal cycle to reinstate the endorsement without the need for retesting.

[Statutory Authority: RCW 46.20.510. WSR 24-03-114, § 308-109-060, filed 1/19/24, effective 3/1/24.]

WAC 308-109-070 Reporting requirements. All motorcycle safety contracted training providers must report the following information to the department at time of contract application, contract renewal, and no less than once per year unless otherwise specified in this or another chapter:

- (1) Name of business;
- (2) Location(s) where services are provided, in standard USPS format;
- (3) Contact information, including:
 - (a) Phone number;
 - (b) Email address;
 - (c) Website (if applicable);
- (4) Language(s) training course services are offered in;
- (5) Course offerings, including:
 - (a) 2-wheel novice course;
 - (b) 2-wheel advanced course;
 - (c) 3-wheel novice course;
 - (d) 3-wheel advanced course;
- (6) Course cost; and
- (7) License or endorsement test offerings.

[Statutory Authority: 2023 c 445 and RCW 46.01.110. WSR 25-01-054, s 308-109-070, filed 12/11/24, effective 1/11/25.]